

ROLL CALL

Mayor Millie Schoonover called the meeting to order at 7:30 p.m. and the roll was taken. Present were Joni Kuntz, Marge Young, Don Pierce and Mike Douville. Absent excused was Greg Head and Jim See.

Staff present: Jon Bolling, City Administrator; Vicki Hamilton, City Clerk; Brian Templin, City Planner; Robert Ely, Police Sergeant; Joyce Mason, Treasurer

Audience present: Roberta Landgren, Kevin Barry, and Cheryl Fecko

The consent agenda was presented; it contained the city council minutes of September 1, 2011; and the first reading of Ordinance No. 638, Authorizing the city administrator to negotiate a lease of city-owned property with Silver Bay Seafoods.

PIERCE/KUNTZ: moved to adopt the consent agenda. MOTION CARRIED

HEARING FROM THE PUBLIC

Final reading and public hearing on Ordinance No. 637, An ordinance amending Title 18, Craig Land Development Code, Section 18.05.002, Residential-Medium Density (RM) Zone. There were no comments.

READING OF CORRESPONDENCE

There were no comments.

CONSIDERATION OF RESOLUTIONS AND ORDINANCES

Ordinance No. 637, An ordinance amending Title 18, Craig Land Development Code, Section 18.05.002, Residential-Medium Density (RM) Zone, was presented.

PIERCE/DOUVILLE: moved to adopt Ordinance No. 637. MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE

UNFINISHED BUSINESS

None to consider.

NEW BUSINESS

- **Consider approval of grant agreement with E.P.A.-**

PIERCE/DOUVILLE: moved to authorize staff to sign E.P.A. grant agreement No.XP-00J49301-0.
MOTION CARRIED UNANIMOUSLY

NEW BUSINESS CONTINUED-

- **Purchase of Lot 2, Block 27, USS 1430**-Brian Templin said he was looking for direction from the council to start the formal process of purchasing the property or not. This property, which belongs to First Bank, could provide 3-5 parking spaces in the downtown area. There was discussion as to whether the city would consider purchasing it, or not. Jon Bolling stated the city does plan on replacing the downtown pump station. The design work for the pump station has not been done yet. Jon mentioned that there was a fuel oil tank buried on the western portion of that property. There was discussion; no action was taken.
- **Consider approval of stairway for Prince of Wales Health Care Center**-Jon Bolling reported the tenants at the Prince of Wales Health Care Center would like a stairway added to the building site. There is a fair amount of traffic between the first and second floors. They would like the stairway to be installed on the north end of the building. Jon stated if the city was to install the stairway, it would most likely cost the city more than its one-third share under the city's current proposal with ANTHC and the Denali Commission, who each would provide their one-third share to this project. If the council decides there is a need, they should direct staff to work with ANTHC to install the stairway at one-third the cost. Jon added that staff at the Prince of Wales Health Care Center would like to replace the north door in the PeaceHealth section of the building and install a wider door to accommodate movement of an ambulance gurney in and out of the building. Jon stated these two projects would not draw from the City of Craig general fund money. The projects will be funded through Alaska Native Tribal Health Consortium and the Denali Commission. The city is responsible to fund \$36,300 of this project.

PIERCE/YOUNG: moved to appropriate \$36,300 toward the construction of an exterior stairway at the Prince of Wales Health Clinic and to appropriate an additional \$3,120 for the wider door at the north end for the gurney. MOTION CARRIED

- **Harbormaster's recommendations for changes to live-aboard fees**-Jon asked the council if they wanted to consider an ordinance to the Craig Municipal Code that would remove the 15-day per month policy for the live-aboard fee. Currently the code says if you're on board the boat 15 days or more in a month, you're subject to the live-aboard fee. Another issue the harbormaster deals with are the pets that the live-aboards have. The harbor staff spends some of their time dealing with pet waste on the docks. Daniel Nelson, the harbormaster, would like to establish a live-aboard fee for pets at the harbors. The council was in agreement with bringing an ordinance before the council at the next meeting with changes regarding the live-aboard policy.

PIERCE/DOUVILLE: moved to adjourn the regular meeting and convene in executive session for the purpose of doing an evaluation of our city administrator. MOTION CARRIED

EXECUTIVE SESSION

Evaluation of the city administrator-

PIERCE/DOUVILLE: moved to adjourn executive session. MOTION CARRIED

Executive session adjourned at 8:24 p.m.

ADJOURNMENT

DOUVILLE/KUNTZ: moved to adjourn. MOTION CARRIED

The meeting adjourned at 8:25 p.m.

APPROVED _____

MAYOR A. MILLIE SCHOONOVER

ATTEST _____
VICKI HAMILTON, CITY CLERK