

ADL 107799, City of Craig, Klawock Inlet, Outfall Line As-Built Survey Request for Proposals

The City of Craig leases city owned uplands and tidelands to Silver Bay Seafoods to operate a seafood processing plant. Associated with the operations of this plant is a processing waste disposal outfall. This outfall includes approximately 2,100 linear feet of 6" diameter HDPE outfall pipeline terminating at a depth of approximately -85 ft MLLW. The city requires an as-built survey of the marine outfall pipe and associated structures as outlined in the Alaska DNR/DMLW as-built survey instructions dated August 7, 2017. Contractors will be required to submit an estimated cost of the project, but it is the city's intent to negotiate a final cost with successful proposer based on the preliminary estimate of time and materials and any changes based on proposed addendums to the DNR/DMLW instructions.

The City of Craig is seeking a proposal to accomplish the following tasks:

1. As-Built Survey.
 - a. Review ADNR/DMLW survey instructions prior to a pre-work meeting with the City of Craig for the purpose of making recommended corrections or changes to the instructions for consideration of DNR/DMLW per section A of the instructions.
 - b. Act as the city's agent to negotiate addendums to the instructions based on review and meeting with the city.
 - c. Complete an as-built survey as directed by DNR/DMLW instructions with addendums.
2. Deliverables.
 - a. As-Built Survey. Contractor will provide all physical and electronic deliverables required by the DNR/DMLW instructions with addendums.
3. Payment Schedule.
 - a. The contractor may submit invoices for payment on a monthly basis based on percentage of project completion. Monthly invoices shall be submitted on company letterhead or company invoice. The city reserves the right to withhold 10% of monthly invoice payments until final payment based on approval of all deliverables by DNR/DMLW.
 - b. Complete final payment shall be made no later than 30 days after submittal of contract deliverables.

4. Timetable.
 - a. Contractor will complete review of DNR/DMLW survey instructions and meet with the city for a pre-work meeting within thirty (30) days of award and signing of the contract.
 - b. Contractor will complete all required research, fieldwork and submissions to DNR/DMLW within forty-five (45) days of receiving complete instructions and all addendums from DNR/DMLW.

5. City shall provide:
 - a. Payment for all DNR/DMLW fees associated with the final instructions. Fees may be paid by the city or may be reimbursed to the contractor on a cost basis in addition to final negotiated fees for the work.
 - b. Boat and operator (including fuel and equipment).

Proposals:

Contractors shall provide a complete proposal including the following items:

1. Estimated time and materials and total cost for items not provided by the city.
2. Fee schedule for all labor and material items necessary to complete the work.
3. Brief description of similar work completed by the contractor.
4. Description of the method that the contractor proposes to use to complete the required survey, particularly completion of the underwater portion of the work required.

Please submit a complete proposal including all items required below. Proposals should be submitted on company letterhead and signed by a person authorized. Complete proposals must be submitted no later than 2:30 pm, Friday, January 17, 2020. Please contact the Craig City Planner by phone (907-826-3275) or email if you have any questions. Proposals can be submitted by mail, hand delivered, faxed or emailed to the following:

Silver Bay Seafoods As-Built Survey
Attn: Brian Templin, City Planner
PO Box 725
Craig, Ak. 99921

Phone: 9007-826-3275
Fax: 907-826-3278

Email: planner@craigak.com